



**STATE OF MONTANA
INVITATION FOR BID
(THIS IS NOT AN ORDER)**

IFB Number: 28-5485	IFB Title: Book - 19 (Grocery) Fourth Quarter Food Bids FY 08
IFB Due Date and Time: 02/21/2008	Number of Pages: 25

ISSUING AGENCY INFORMATION

Procurement Officer: Jim Salmonsens - Warehouse Manager	Issue Date: 01/30/2008
MONTANA STATE PRISON 400 Conley Lake Road Deer Lodge MT 59722	Phone: (406) 846-1320 Ext. 2240 Fax: (406) 846-2959 email: jisalmonsens@mt.gov Website: http://gsd.mt.gov

INSTRUCTIONS TO BIDDERS

COMPLETE THE INFORMATION BELOW AND RETURN THIS PAGE WITH YOUR BID AND ANY REQUESTED DOCUMENTS TO THE ADDRESS LISTED ABOVE UNDER "ISSUING AGENCY INFORMATION."	Mark Face of Envelope/Package: IFB Number: 28-5485 IFB Due Date: 02/21/2008
	Special Instructions:

Alternate Bids:

Vendors may submit alternate bids(a bid on supplies other than specified). Alternate bids are considered only if the vendor is the lowest responding vendor on the their primary bid. Bids must be clearly identified as "Primary" and

BIDDERS MUST COMPLETE THE FOLLOWING

Payment Terms: Net 30 days	Delivery Date:
Bidder Name/Address:	Authorized Bidder Signatory:
Bidder Phone Number:	Bidder FAX Number:
Bidder Federal I.D./Social Security Number:	Bidder E-mail Address:

IMPORTANT: SEE STANDARD TERMS AND CONDITIONS

**DEPARTMENT OF CORRECTIONS
MONTANA STATE PRISON**



JUDY MARTZ, GOVERNOR

400 CONLEY LAKE ROAD
DEER LODGE, MONTANA 59722

STATE OF MONTANA

(406) 846-1320 ext 2240
WH. FAX: (406) 846-2959

April 18, 2003

TO: ALL FOOD VENDORS

FROM: Jim Salmonsens, Warehouse Manager
Joe Mihelic, Food Service Director

SUBJECT: FOOD SPECIFICATIONS

The Montana State Prison (MSP) Food Factory has been licensed by the Montana Department of Livestock to provide finished food products to other Institutions. **Effective July 1, 2003** The Montana Department of Livestock has mandated the MSP Food Factory comply with labeling procedures requiring complete disclosure on approved labels of all ingredients in order of predominance contained with-in a product. Therefore, you will notice a change in the accompanying Bid Specifications for the Fourth Quarter of Fiscal Year 2003, in that all items contained in this Bid Specification listing stipulate the specific ingredients in the specific order, which are acceptable for the identified products. This letter serves as notification that effective **July 1, 2003** the MSP Warehouse will no longer accept items unless it conforms exactly to the bid specifications as written. No deviation from the ingredients listed for each item will be allowed. The items will be refused and returned. The MSP Warehouse will no longer be able to store the refused items until they can be picked-up.

Bids for all items must contain a specific brand name. All acceptable items must have a label containing the exact specifications called for in the bid booklet and be referred to by brand name and code number. New brands can be submitted for approval, but first, a sample must be submitted. If the product meets the specification in our bid booklet, the product will appear by brand and code number on the next quarterly bid.

**NO DEVIATION FROM THE INGREDIENTS LISTED FOR
EACH ITEM WILL BE ALLOWED.**

"AN EQUAL OPPORTUNITY EMPLOYER"

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02010015 BEANS, Black, Canned

case

Black Beans, Water, Sugar, Salt, Onion Powder, Calcium Chloride. Nature's Gold, McKenzie's, Crest Top, Stokelys, American Farms Or Approved Brands Only.

6 1.00 #10Can 168 case

Brand: _____ \$ _____ / case

02010030 BEANS, Garbanzo, Canned

case

Brine pack. Garbanzo Beans, Water, Salt, Vinegar, Disodium EDTA (to promote color and retention) and Calcium Chloride (a firming agent). Sun-Vista, Best West, Crest Top, Lakeside, Nature's Gold, Sun Wise, Or Approved Only.

6 1.00 #10Can 112 case

Brand: _____ \$ _____ / case

02010035 BEANS, Lima, Canned

case

Lima Beans, Water, Salt, Calcium Chloride. Bobbie Brand, Lakeside Foods, FSA, Allens, Crestop, Stokelys, Or Approved Only

6 1.00 #10Can 168 case

Brand: _____ \$ _____ / case

02010040 BEANS, Navy, Canned

case

Navy Beans, Water, Sugar, Salt, Onion Powder, and Calcium Chloride. McKenzie, Furmano's, Lakeside, Katie's Finest, Allen, Tom Thumb, Stokelys, Natures Gold, Hanover, Or Approved Only.

6 1.00 #10Can 224 case

Brand: _____ \$ _____ / case

02010050 BEANS, Green, Cut, Canned

case

Green Beans, Water, Salt, Zinc Chloride (for color stabilization). Best West, Allen, Garden Harvest, Lakeside Foods, Pembroke, McKenzie, FSA Pride, Pocahontas, Mount Stirling, Crest, Happy Chef, Chefs Best, Perfection, Freshlike Veri-green, Stokelys, Libby's, Or Approved Only.

6 1.00 #10Can 224 case

Brand: _____ \$ _____ / case

02010060 BEANS, Kidney, Canned

case

Red Kidney Beans, Water, Salt, Corn Syrup, Calcium Chloride, Citric Acid, and Disodium EDTA. Crest Top, FSA, Alliant, Lakeside Foods, (W/out Sugar), Hoopeston Foods, Inc., Natures Gold, Hanover, (Dark Red, in Brine or Light Red), Or Approved Only.

6 1.00 #10Can 168 case

Brand: _____ \$ _____ / case

02010130 BEANS, Vegetarian, Canned

case

Prepared Navy Beans, Water, Sugar, Tomato Paste, Salt, Corn Syrup, Paprika, Spices and Color, Vinegar, Calcium Chloride (added to help prevent matting), Dextrose, Natural Flavoring, Onion Powder, and Garlic Powder, Crest Top, Allen Food Service (VB2), Bobbie, Or Approved Only.

6 1.00 #10Can 56 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit
02010135	BEANS, Pinto, Canned					case
	Prepared Pinto Beans, water, salt, calcuim chloride (firming agent), and calcium disodium EDTA for color retention. Chiquita, Fancy, Hoopeston, Or Approved Only.					
		6	1.00	#10Can		112 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02010151	BEETS, Diced, Canned					case
	Beets, Water, Salt. Lakeside Foods, Best West, Signature, Sysco Classic, Allens, Perfection, Stokelys, Libby's, Seneca Or Approved Only.					
		6	1.00	#10Can		280 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02010170	CARROTS, Diced					case
	Minimum drained weight 72 oz. Carrots, Water, Salt and Calcium Chloride. Best West, Chiquita, Stokely's, Allen, Lakeside Foods, Chef Maxwell, Green Valley, FSA Signature, Libbys, Sysco Classic, Crest Top, Veg-All, Or Approved Only.					
		6	1.00	#10Can		280 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02010200	CORN, Whole Kernel, Canned					case
	Corn, Water, Sugar, and Salt. Best West, Lakeside Foods, Empress, FSA Pride, Sysco Imperial, Sysco Reliance, Golden Harvest, Deja Foods, Perfection, Del Monte, Happy Chef, Tender Sweet, Danti Pack, Stokelys, Big Lake, Allens, Premium, Or Approved Only.					
		6	1.00	#10Can		392 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02010204	HOMINY, Canned					case
	Prepared white corn, water, salt, sodium bisulfate added to help promoe color. Allen, Approved Only.					
		6	1.00	#10Can		56 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02010230	POTATOES, Sweet Yams, Canned					case
	Sweet Potatoes, Water, Corn Syrup, and Sugar. Crest Top, Taylor's, Allen, Trappy's Sugary Sam, Sysco Classic , Happy Chef, Dunbars, Cannon, Or Approved Only.					
		6	1.00	#10Can		224 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02010250	SPINACH, Whole Leaf/Sliced					case
	Spinach, Water, Salt. Crest Top, Best West, Allen, Walla Walla, Popeye, Sysco Imperial, Margaret Holmes, Or Approved Only.					
		6	1.00	#10Can		280 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02010270 VEGETABLES, Mixed

case

Water, Carrots, Potatoes, Celery, Peas, Whole Onions, Green Beans, Corn, Lima Beans, Salt, Onion Flavoring, and Calcium Chloride. Friday, VegAll, Lakeside Foods, Allen, Allen's Chunky, VMX, FSA Elite, Sysco Classic, Stokely's, Perfection, Happy Chef, Or Approved Only.

6 1.00 #10Can 336 case

Brand: _____ \$ _____ / case

02011040 PEPPERS, Jalapenos, Sliced

case

Sliced Jalapenos Peppers, Water, Vinegar, Salt, Garlic, A Trace Of Calcium Chloride, Spices, Residual Sulfur Dioxide. Border Foods, Del Sol, Nugget, Rio Viejo, Sysco Casa Solana Los Mochis, Manolito, Our House, Or Approved Only.

6 1.00 #10Can 12 case

Brand: _____ \$ _____ / case

02020010 APPLES, Pie, Water Pack

case

Apples, Citric Acid, Vitamin C, and Water. FSA, JNS, Best West, Chef Maxwell, Signature, Deja Foods, Sysco Classic, Big Lake, Our House, Duet, Or Approved Only.

6 1.00 #10Can 56 case

Brand: _____ \$ _____ / case

02020040 APPLESAUCE, Can, Unsweetened

case

Apples, Water, Vitamin C (Ascorbic Acid). Deja Foods, FSA, Independent Chef Maxwell, Our House, Big Lake, or Approved Only.

6 1.00 #10Can 168 case

Brand: _____ \$ _____ / case

02020061 APRICOT, Can

case

Apricots, Water, Pear Juice In Concentrate. Diet Delight, Signature, Carbo Trol, Libby's, Healthy USA, Sysco Classic, Sysco Sahara Burst, Our House, Big House, Or Approved Only.

6 1.00 #10Can 336 case

Brand: _____ \$ _____ / case

02020070 BLUEBERRIES, Water Pack

case

Blueberries and Water. Thank You, Sysco Classic, Packer/Honee Bear, Or Approved Only.

6 1.00 #10Can 56 case

Brand: _____ \$ _____ / case

02020090 CHERRIES, R.S.P

case

Cherries, Water, High Fructose Corn Syrup, Corn Syrup, and Sugar. Red Ribbon, Truitt Bros (in Heavy Syrup & in Extra Heavy Syrup), Mothers Maid, Pocahontas #12395 Or Approved Only.

6 1.00 #10Can 56 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02020121 FRUIT Cocktail case
 FRUIT Cocktail, In Syrup
 Diced Peaches, Diced Pears, Water, Grapes, Corn Syrup, Pineapple Segments, Sugar, Halved Cherries
 Artificially Colored Red. Best West, IGA, Sysco Classic, Empress, Signature, California Healthy Harvest, Libbys
 Our House Or Approved Only.

6 1.00 #10Can 448 case

Brand: _____ \$ _____ / case

02020140 GRAPEFRUIT/ORANGE Sections case
 Citrus Fruit (grapefruit and orange), Water, Sugar. Royalty, Empress, Import, Or Approved Only.

12 46.00 oz 336 case

Brand: _____ \$ _____ / case

02020150 ORANGE/Mandarin case
 Water, Mandarin Orange Segments, and Sugar. Diced or Sliced Only. Festival, Chef Maxwell, Big Lake, Deja
 Foods Or Approved Only.

6 1.00 #10Can 448 case

Brand: _____ \$ _____ / case

02020170 PEACHES,Can,in L.Syrup Diced/Sliced case
 Peaches, Water, Corn Syrup, and Sugar. Best West, IGA, California Fruit & Tomato Kitchens, Signature, Sysco
 Imperial, Chef Maxwell, Taste O' the West, Deja Foods, Bobbie, Our House, Or Approved Only.

6 1.00 #10Can 448 case

Brand: _____ \$ _____ / case

02020192 PEARS, Can, in Juice,(Diced/Sliced) case
 Pears, Water, and Pear Juice Concentrate. Mt. Diablo, Healthy USA, Sysco Sahara Burst, FSA, Signature,
 Snokist (Red & Blue Labels), Best West, Libby's, Independent (sliced only), Our House, Big Lake, Or Approved
 Only.

6 1.00 #10Can 560 case

Brand: _____ \$ _____ / case

02020211 PINEAPPLE, Can case
 Pineapple, Clarified Pineapple Juice, Sugar. CRUSHED, WHOLE, & SLICED PINEAPPLE UNACCEPTABLE.
 Del Monte, Festival, Sysco International Classic, Deja Foods, Pacific Delite, Our House, Big Lake, Or Approved
 Only.

6 1.00 #10Can 336 case

Brand: _____ \$ _____ / case

02020240 PLUMS, (Halves Only) case
 Purple Plums, Water, Plum or Pear Juice Concentrate. Pembroke, Sysco Supreme, Snokist, Pocahontas, Or
 Approved Only.

6 1.00 #10Can 280 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02020260 TOMATO, Diced case
 Tomatoes, Tomato Juice, Salt, Calcium Chloride, Citric Acid. Pocahontas, Red Gold, California Fruit & Tomato Kitchens, Nugget, Anna Maria, Sysco Reliance, Sysco Imperial, Mission Pride, Best West, Valentino, California Great Choice, Red Pack, Our House, Big Lake, Or Approved Only.

6 1.00 #10Can 672 case

Brand: _____ \$ _____ / case

02020270 TOMATO, Paste case
 Tomatoes. Nugget, Red Gold, Best West, California Fruit & Tomato Kitchens, FSA Signature, Best West, Anna Maria, Our House, Or Approved Only.

6 1.00 #10Can 56 case

Brand: _____ \$ _____ / case

02020280 TOMATO, Puree case
 Tomato Concentrate (water and tomato paste), Citric Acid. Nugget, FSA Signature, San Benito, Tomato Delight, Red Gold, California Fruit & Tomato Kitchens, Big Lake, Or Approved Only.

6 1.00 #10Can 280 case

Brand: _____ \$ _____ / case

02020300 FRUIT, Cocktail, Tropical case
 (NOT TROPICAL FRUIT SALAD) Pineapple, Red Papaya, Yellow Papaya, Guava, Banana, Water, Pineapple Fruit Juice, Passion Fruit Juice, Guava Juice, Sugar, Citric Acid. Somerset Farms, Empress, Chef Maxwell, Deja Foods, Our House, Or Approved Only.

6 1.00 #10Can 280 case

Brand: _____ \$ _____ / case

02030050 CEREAL, Hot, Farina case
 Wheat Farina, Wheat Germ, Disodium Phosphate, Calcium Phosphate (iron source), Niacin, Thiamin, Mononitrate (vit. B1), Riboflavin (vit. B2), Folic Acid. Grand Union, ShurFine, Sysco House Recipe, Or Approved only

12 28.00 oz 20 case

Brand: _____ \$ _____ / case

02030060 CEREAL, Rolled Oats sack
 100% Oats (Not Quick Cooking). Montana Milling, 21st Century Grain, Or Approved Only.

1 50.00 lb 130 sack

Brand: _____ \$ _____ / sack

02030090 CEREAL, Hot, Malt-O-Meal case
 Wheat Farina, Malted Barley, Calcium Carbonate, Iron Phosphate, Niacinamide (niacin), Pyridoxine Hydrochloride (Vitamin B6), Thiamine Mononitrate (Vitamin B1), Riboflavin (Vitamin B2) and Folic Acid (folate). Malt-O-Meal or Approved Brands Only.

12 28.00 oz 85 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02030555 CEREAL, Bran Flakes

case

Whole Grain Wheat, Wheat Bran, Sugar, High Fructose Corn Syrup, Salt, Malt Extract, Annatto color, Vitamin E (alpha tocopherol, acetate), Vitamin C (ascorbic acid), Reduced Iron, Vitamin A (palmitate and beta carotene), Turmeric (for color), niacin (niacinamide), Zinc (zinc oxide), Vitamin B6 (pyridoxine hydrochloride), Vitamin B12, Vitamin D, folate (folic acid), Vitamin B2 (riboflavin), Vitamin B1 (thiamin mononitrate). Contains wheat ingredients. Wheat used in this product contains traces of soybeans. Malt-O-Meal, Western Family, Or Approved Only

4 40.00 oz 75 case

Brand: _____ \$ _____ / case

02030560 CEREAL, Cheerios, Bulk

case

Rolled Oats, Wheat Starch, Milled Corn, Salt, Sugar, Trisodium Phosphate, Calcium Carbonate, Color, Tocopherols, Iron (as reduced iron), Niacinamide, Thiamine Mononitrate, D-Calcium Pantothenate, Pyridoxine Hydrochloride, Folic Acid. May Contain Traces Of Nuts. Spencers Or Approved Only OR: Whole Grain Oat Flour (Includes the oat bran), Modified Food Starch, Wheat Starch, Sugar, Salt, Oat Fiber, Calcium Carbonate, Natural Flavor, Trisodium Phosphate, Vitamin E (Mixed Tocopherols) added to preserve freshness. Vitamins & Minerals: Reduced Iron & Zinc Oxide (mineral nutrients), Vitamin C (Sodium Ascorbate), A B Vitamin (Niacinamide), Vitamin B6 (Pyridoxine Hydrochloride), Vitamin B2 (Riboflavin), Vitamin B1 (Thiamine Mononitrate), Vitamin A Palmitate (protected with BHT), A B Vitamin (Folic Acid), Vitamin B12, Vitamin D. Malt-O-Meal, Signature, or Approved Only.

8 35.00 oz 75 case

Brand: _____ \$ _____ / case

02040200 ENCHILLADAS, Beef

case

2.5 oz. #1 Filling: Water, beef, textured vegetable protein product [soy flour, caramel color, zinc oxide, niacinamide, ferrous sulfate, copper gluconate, vitamin A palmitate, calcium pantothenate, thiamine mononitrate, riboflavin, folic acid], contains less than 2% of flavorings, jalapeno peppers [jalapeno peppers, salt, acetic acid, sodium benzoate], paprika, salt, Corn Tortilla: ground corn (corn flour, guar gum, cellulose gum, mono and diglycerides, lime), water, sodium alginate added. Butcher Boy Or Approved Only.

☐ OR #2 Filling: Water, beef, textured vegetable protein product [soy flour, caramel color, zinc oxide, niacinamide, ferrous sulfate, copper gluconate, vitamin A palmitate, calcium pantothenate, thiamine mononitrate (B1), Pyridoxine Hydrochloride (B6), Riboflavin (B2), and Cyanocobalamin (B12)], Modified Food Starch, Flavorings, Salt, and Minced Onion. Corn Tortilla: Corn, Water, and Lime. Los Cabos 61250, Or Approved Only.

120 2.50 oz 160 case

Brand: _____ \$ _____ / case

02040222 BURRITO, Bean & Cheese

case

6 oz. FILLING: Cooked Beans (Water, Pinto Beans, Salt), Cheddar Cheese (Cultured Pasteurized Milk, Cheese Culture, Salt, Enzymes, Annatto), Green Bell Peppers, (May Contain Water, Salt, Citric Acid, Calcium Chloride), Onions, Contains less than 2% of Chili Powder (Chili Peppers, Spices, Salt, Garlic, Oregano), Crushed Red Peppers, Flavorings, Paprika, Soybean Oil, Salt. TORTILLA: Enriched Bleached Flour (Wheat Flour, Niacin, Reduced Iron, Thiamine Mononitrate, Riboflavin, Folic Acid), Partially Hydrogenated Soybean Oil, Corn Flour, Salt, Dough Conditioners, (Whey, L-Cysteine), Guar Gum, Sodium Stearyl Lactate, Leavening (Sodium Bicarbonate, Sodium Aluminum Sulfate, Corn Starch, Calcium Sulfate, Monocalcium Phosphate), Sodium Alginate Added. Butcher Boy 8080101 or Approved Only.

60 5.00 oz 130 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02041050 FISH, Tuna, Chunk, Canned

case

Chunk Light Tuna, Spring Water, Vegetable Broth (contains soy), Salt. Chicken Of The Sea, Duet, Pocahontas, Pride, Bumble Bee, Premium, FSA, Or Approved Brands only. Skip Jack not an Acceptable Product.

6 66.50 oz 120 case

Brand: _____ \$ _____ / case

02050530 EGGS, Substitute

case

Egg Whites (99%), Less Than 1% Vegetable Gums (xanthan gum, guar gum), Color (includes beta carotene), Salt, Sodium Hexametaphosphate (to prevent greening), Onion Powder, Natural Flavors, Spices. Egg Beaters, Echo Lake, Eggs Change, Michael Foods, Eggs D'Lite, Or Approved Only.

12 2.00 lb 50 case

Brand: _____ \$ _____ / case

02060520 SALT, Granulated

sack

Iodized. Salt, Sodium Silicoaluminate. Special Purity, Sysco Classic, Mortons, or Approved Only.

1 25.00 lb 45 sack

Brand: _____ \$ _____ / sack

02060540 SUGAR, Brown

sack

Bulk. Medium. Soft. Packed in polylined bag. Brown sugar must be soft and easy to crumble upon delivery or vendor will replace at their expense. Delivery to be made as ordered. Sugar, Molasses, Invert Syrup. Imperial, Spreckels, Or Approved Only.

1 50.00 lb 45 sack

Brand: _____ \$ _____ / sack

02061030 P/C, KETCHUP

case

1000 1.00 ct 20 case

Brand: _____ \$ _____ / case

02061071 P/C, DRESSING, Salad Fat Free

case

200 1.00 ct 50 case

Brand: _____ \$ _____ / case

02061110 P/C, PEPPER, Black

case

3000 1.00 ct 50 case

Brand: _____ \$ _____ / case

02061130 P/C, SALT

case

5000 1.00 ct 50 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit
02061150	P/C, SUGAR					case
		3000	1.00	ct		120 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02061160	P/C, SUGAR, Substitute					case
		2000	1.00	ct		20 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02061175	P/C, Diet Assorted Jelly					case
		200	1.00	ct		10 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02061181	P/C, DRESSING, 1000 ls., Fat Free					case
		200	1.00	ct		50 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02061184	P/C, DRESSING, French Fat Free					case
		200	1.00	ct		30 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02061198	P/C DRESSING, Ranch, Fat Free					case
		200	1.00	ct		50 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02061201	P/C DRESSING, Italian, Fat Free					case
		200	1.00	ct		40 case
	Brand: _____	_____	_____	_____	\$_____.	_____ / case
02061510	KETCHUP, Vol-Pak					box
	Tomato Concentrate (water, tomato paste), High Fructose Corn Syrup, Distilled Vinegar, Corn Syrup, Salt, Onion Powder, Garlic Powder, Natural Flavors. Hunts, Heinz, BIB Ketchup, Signature Or Approved Only.					
		1	3.00	gal		240 box
	Brand: _____	_____	_____	_____	\$_____.	_____ / box

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit
02061630	MUSTARD, Prepared, Yellow					case
	Water, Vinegar, Mustard Seed, Salt, Tumeric, Spices. Sysco, Signature, Groebbb, Or Approved Only.					
		4	1.00	gal		40 case
	Brand: _____	_____	_____	_____	\$_____.	/ case
02061760	SYRUP, Corn, Light, Karo					case
	No added ingredients. DDA or Approved brands only.					
		1	5.00	gal		6 case
	Brand: _____	_____	_____	_____	\$_____.	/ case
02061780	SYRUP, Maple, Imitation, Diet					case
		12	12.00	oz		10 case
	Brand: _____	_____	_____	_____	\$_____.	/ case
02062720	FLAVORING, Vanilla, Imitation					each
	NON-ALCOHOL. Water, Caramel Color, Citric Acid, Vanillin, Sodium Benzoate. Somerset Farms, Durkee Or Approved Only.					
		1	1.00	gal		18 each
	Brand: _____	_____	_____	_____	\$_____.	/ each
02063040	COCOA, Baking, 50 lbs					sack
	Gerken's brand ONLY.					
		1	50.00	lb		6 sack
	Brand: _____	_____	_____	_____	\$_____.	/ sack
02063170	MOLASSES					gal
	Molasses, 1/10 of 1% Potassium Sorbate as a preservative. Sysco, Dean's, Defarm, Groebbb Farms, Or Approved Only.					
		1	1.00	gal		24 gal
	Brand: _____	_____	_____	_____	\$_____.	/ gal
02063190	YEAST, Saf					case
	Yeast (Saschatomyces cervisiae), Sorbitan Monostearate, Ascorbic Acid. Saf Instant ONLY!					
		20	16.00	oz		40 case
	Brand: _____	_____	_____	_____	\$_____.	/ case
02064029	BASE, Beef Soup 25#					case
	Cooked Beef With Natural Juices, Salt, Hydrolyzed Corn and Soy Protein, Monosodium Glutamate, Sugar, Torula Yeast, Caramel Color, Onion Powder, Lactic Acid, Carrot Powder, Garlic Powder, Natural Flavoring, Disodium Inosinate, Disodium Guanylate. Chef's Own, Custom, Or Approved Only.					
		1	25.00	lb		16 case
	Brand: _____	_____	_____	_____	\$_____.	/ case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02064055 BASE, Chicken Soup 25#

case

Ground Roasted Chicken in Chicken Juices, Salt, Monosodium Glutamate, Sugar, Chicken Fat, Dehydrated Onions, Turmeric, Citric Acid, Xanthan Gum, Natural Flavorings, Caramel Coloring. Imperial, or Approved Brands only.

1 35.00 lb 15 case

Brand: _____ \$ _____ / case

02064123 SAUCE, Chili

case

Concentrated Tomatoes, Distilled Vinegar, High Fructose Corn Syrup, Salt, Corn Syrup, Dehydrated Onions, Onion Powder, Spice, Dextrose, Garlic Powder, Natural Flavoring. Heinz, Red Gold, Alliant, FSA, Or Approved Only.

6 1.00 #10Can 12 case

Brand: _____ \$ _____ / case

02064170 SAUCE, Soy, Light, Diet

gal

Water, Hydrolyzed Soy Protein, Corn Syrup, Salt, Caramel Color, Lactic Acid, Potassium Sorbate (preservative). La Choy Or Approved Only.

1 1.00 gal 60 gal

Brand: _____ \$ _____ / gal

02064305 VINEGAR, White

gal

Distilled with water to a uniform pickling and table strength of 5% (50 grain) acidity. FSA, Admiration, 1911, Sysco Classic, Zatarains, Woeber, Western Family, or Approved Only.

1 1.00 gal 300 gal

Brand: _____ \$ _____ / gal

02064320 VINEGAR, Apple Cider

gal

Apple Cider Vinegar and Water. 5% acidity. To be pure and not artificially flavored. Sysco, Nankano Foods Four Monks, FSA, Or Approved Only.

1 1.00 gal 100 gal

Brand: _____ \$ _____ / gal

02070100 JUICE, Lemon, Real Lemon Type, 12/ca

case

Reconstituted. Filtered Water, Lemon Juice Concentrate, Sodium Bisulfite (preservative), Sodium Benzoate (preservative), and Lemon Oil. Sysco, SunPac, Or Approved Only.

12 32.00 oz 10 case

Brand: _____ \$ _____ / case

02080530 BROCCOLI, Frozen

case

No added ingredients. Must be 1" - 1 1/2" no larger, no shredded.

1 20.00 lb 550 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit
02080590	CAULIFLOWER, Frozen					case
	No added ingredients. Must be 1" - 1 ½" no larger.					
		1	20.00	lb		320 case
	Brand: _____	_____	_____	_____	\$ _____.	_____ / case
02080740	PEAS, Frozen					case
	No added ingredients.					
		1	20.00	lb		450 case
	Brand: _____	_____	_____	_____	\$ _____.	_____ / case
02080780	POTATOES, Hashbrowns, Frozen					case
	2 oz Portions. Potatoes, Vegetable Shortening (partially hydrogenated soybean oil and/or palm oil) and/or Beef Fat, Potato Flour, Salt, Disodium Dihydrogen Pyrophosphate (to promote color retention), Dextrose. Weston, Or Approved Only.					
		240	2.00	oz		200 case
	Brand: _____	_____	_____	_____	\$ _____.	_____ / case
02080877	VEGETABLES, Italian Blend, Frozen					case
	Must be 1" - 1 ½" no larger. Zucchini squash, Cauliflower, Carrots, Italian type Green Beans, Lima Beans, Red Bell Peppers and salt. FSA, Valley Fresh #402, Simplot, Or Approved Only.					
		1	20.00	lb		400 case
	Brand: _____	_____	_____	_____	\$ _____.	_____ / case
02081023	VEGETABLES, Normandy Blend, Frozen					case
	Must be 1" - 1 ½" no larger. Broccoli, Cauliflower, and Carrots. Flav-R-Pac, AgriStar, Valley Fresh, Packers, Sweet Pickens Or Approved Only.					
		1	20.00	lb		250 case
	Brand: _____	_____	_____	_____	\$ _____.	_____ / case
02090010	FLOUR, All-purpose					sack
	No added ingredients.					
		1	50.00	lb		50 sack
	Brand: _____	_____	_____	_____	\$ _____.	_____ / sack
02090020	FLOUR, Bread					sack
	High Altitude. Wheat Flour, Malted Barley Flour, Niacin, Iron, Thiamine Mononitrate, Riboflavin, Folic Acid. Gold Medal Harvest King or Diamond H, Mayfair, GM Harvest Approved Brands Only.					
		1	50.00	lb		300 sack
	Brand: _____	_____	_____	_____	\$ _____.	_____ / sack

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit
02090040	FLOUR, Cake					sack
	High Altitude. Wheat Flour, Niacin, Iron, Thiamine Mononitrate, Riboflavin, Folic Acid. Cereal, Purasnow, Con Agra Pikes Peak, GM, or Approved brands only.					
		1	50.00	lb		10 sack
	Brand: _____	_____	_____	_____	\$_____.	/ sack
02090090	FLOUR, High Gluten					sack
	High Altitude. Wheat Flour, Malted Barley Flour, Niacin, Iron, Ascorbic Acid, Thiamine Mononitrate, Riboflavin, Folic Acid, Ascorbic Acid Added As A Dough Conditioner. King Kaiser, Cereal Foods, GM, Or Approved Only.					
		1	50.00	lb		200 sack
	Brand: _____	_____	_____	_____	\$_____.	/ sack
02090095	FLOUR, Vital Wheat Gluton					sack
	Wheat Gluten					
		1	50.00	lb		5 sack
	Brand: _____	_____	_____	_____	\$_____.	/ sack
02090130	FLOUR, Wheat, Whole					sack
	High Altitude. No added ingredients. Cereal Foods, Montana Milling, Packer, ConAgra, Rocky MNT, or Approved Brands Only.					
		1	50.00	lb		350 sack
	Brand: _____	_____	_____	_____	\$_____.	/ sack
02090551	CRACKERS, Salt Free					case
	Enriched Wheat Flour (wheat flour, niacin, reduced iron, thiamine mononitrate, riboflavin and folic acid), Partially Hydrogenated Vegetable Oil Shortening (contains one or more of the following oils: soybean, cottonseed, canola, sunflower), Salt, Sodium Bicarbonate, Yeast, Malted Barley Flour and Enzymes. IGA, Western Family, Or Approved Only.					
		24	1.00	lb		50 case
	Brand: _____	_____	_____	_____	\$_____.	/ case
02090575	PREMIUM FRESH,					sack
	Wheat flour, DATEM, ascorbic acid, L-cysteine, enzymes. Advantage 500 Dough Conditioner 25 lbs.					
		1	50.00	lb		30 sack
	Brand: _____	_____	_____	_____	\$_____.	/ sack
02090581	FOOD THICKENER (NO HEAT)					case
	Food Starch Modified. ThickenUp or Approved Only.					
		12	8.00	oz		2 case
	Brand: _____	_____	_____	_____	\$_____.	/ case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02090585 STARCH, Corn, National 465, 50 lbs
No Substitutes.

sack

1 50.00 lb 30 sack

Brand: _____ \$ _____ / sack

02090600 STARCH, Food, Clear Gel, Instant
Food Starch Modified, Modified Corn Starch. National Or Approved Brands Only.

sack

1 25.00 lb 10 sack

Brand: _____ \$ _____ / sack

02091081 LENTILS, Bulk
No added ingredients.

lb

1 1.00 lb 460 lb

Brand: _____ \$ _____ / lb

02091131 RICE, Brown, Bulk
Maximum weight 50 pounds. Long Grain Parboiled Brown Rice. Uncle Ben's brand only.

lb

1 1.00 lb 850 lb

Brand: _____ \$ _____ / lb

02091140 RICE, White, Bulk
Long Grain Parboiled Rice Enriched with Iron, Ferric Orthophosphate, Thiamine (Thiamine Mononitrate), Folic Acid (Folate). Uncle Ben's brand only.

lb

1 1.00 lb 6000 lb

Brand: _____ \$ _____ / lb

02091525 PASTA, Heavy Wall Elbow Mac., Bulk
Made from 100% Semolina. Must be thick wall. Enriched Durum Semolina, Niacin, Ferrous Sulfate, Thiamine Mononitrate, Riboflavin, Folic Acid. Pasta MT, Dakota Growers, Pasta USA, Della Vita, Or Approved Only.

lb

1 1.00 lb 7000 lb

Brand: _____ \$ _____ / lb

02091565 PASTA, Noodle, Fettuccini, Bulk
10" made from 100% pure Durum Semolina. Semolina, Iron (ferrous sulfate), Niacin, Thiamine Mononitrate (Vitamin B1), Riboflavin (Vitamin B2); Folic Acid (Vitamin B). PASTA MT (thick), Smart & Final, Pasta USA, Or Approved Brand Only.

lb

1 1.00 lb 2300 lb

Brand: _____ \$ _____ / lb

02091595 PASTA, Spaghetti, Bulk, 10"
100% Semolina. Semolina, Ferrous Sulfate, Niacin, Thiamine Mononitrate, Riboflavin, and Folic Acid. R&F, Pasta MT, Ronzoni, Dakota Growers, New World, Albadoro, Della Vita, Or Approved Brands only.

lb

1 1.00 lb 2000 lb

Brand: _____ \$ _____ / lb

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02091596 PIZZA, Pepperoni

case

Crust: enriched bleached flour [flour, malted barley flour, niacin, reduced iron, thiamine mononitrate, riboflavin, folic acid], water, partially hydrogenated soybean oil, less than 2% of dextrose, yeast, baking powder [sodium bicarbonate, sodium aluminum sulfate, corn starch, monocalcium phosphate, calcium sulfate], salt dough conditioner [flour, salt, soybean oil, l-cysteine, ascorbic acid, fungal enzymes, calcium propionate [preservative], Sauce; crushed tomatoes (water, concentrated tomatoes (not less than 28% soluble solids), salt, sugar, modified food starch, onion, romano cheese [cultured part skim cows' milk, salt, enzymes, calcium chloride], xanthan gum, garlic powder, potassium sorbate [preservative], citric acid, may contain guar gum. Low moisture part skim mozzarella [cultured part skim milk, salt, enzymes], mozzarella cheese substitute [water, partially hydrogenated soy bean oil, casein, low moisture part skim mozzarella (cultured part skim milk, salt, enzymes), modified food starch, sodium aluminum phosphate, salt, disodium phosphate, lactic acid, sorbic acid, nutrient blend [magnesium oxide, zinc oxide, calcium pantothenate, riboflavin, vitamin B12 {cyanocobalamin}, artificial flavors, vitamin A palmitate, beta carotene, color may contain soy protein isolate, sodium citrate, milk protein concentrate. Fat reduced pepperoni: pork [may contain mechanically separated pork], beef, water, textured vegetable protein product* [soy protein concentrate and/or soy flour, zinc oxide, niacinamide, ferrous sulfate, copper glutonate, vitamin A palmitate, calcium pantothenate, thiamin mononitrate {B1}, pyroxine hydrochloride {B6}, riboflavin {B2}, cyanocobalamin {B12}, may contain caramel color, red 3] salt, less than 2% of spices, dextrose, lactic acid starter culture, natural flavor with oleoresin of paprika, flavoring, sodium nitrate, BHA, BHT, citric acid. May contain smoke flavor, ascorbic acid. *Ing. Not In Regular Pepperoni. Tony's 78455, Gilardi, Or Approved Only.

96 1.00 each 160 case

Brand: _____ \$ _____ / case

02091600 TACO SHELLS, Hard

case

Enriched Corn (corn pressed with lime, niacin, iron, thiamine mononitrate, riboflavin, folic acid), Partially Hydrogenated Soybean or Canola Oil, Water, Artificial Color. Pancho Villa, Los Amigos, Old El Paso, or Approved Only.

200 1.00 each 160 case

Brand: _____ \$ _____ / case

02091610 TORTILLAS, 10", Frozen

case

Enriched Flour, Water, Margarine, Salt, Whey L-Cysteine, Baking Powder, Calcium Propionate. Fresca Or Approved Only.

24 12.00 each 60 case

Brand: _____ \$ _____ / case

02110540 GELATIN, Cherry

case

Sugar, Dextrose, Gelatin (beef type), Citric Acid, Salt, Natural and Artificial Flavors, Sodium Citrate, FD&C Artificial Colors (Yellow #5) and (Blue #1). Tova, Diamond Crystal, Or Approved Only. R&S Unacceptable!!

6 4.50 lb 27 case

Brand: _____ \$ _____ / case

02110550 GELATIN, Lemon

case

Sugar, Dextrose, Gelatin (beef type), Citric Acid, Salt, Natural and Artificial Flavors, Sodium Citrate, FD&C Color (Yellow #5). Diamond Crystal, Or Approved Only. R&S Unacceptable!!

6 4.50 lb 27 case

Brand: _____ \$ _____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02110560 GELATIN, Lime case
 Sugar, Dextrose, Gelatin (beef type), Citric Acid, Salt, Natural and Artificial Flavors, Sodium Citrate, FD&C Yellow #5 and Blue #1. Tova, Diamond Crystal, Or Approved Only. R&S Unacceptable!!
 6 4.50 lb 27 case
 Brand: _____ \$_____ / case

02110570 GELATIN, Orange case
 Sugar, Dextrose, Gelatin (beef type), Citric Acid, Salt, Natural and Artificial Flavors, Sodium Citrate, FD&C Artificial Colors (yellow #6). Tova, Diamond Crystal, Or Approved Only. R&S Unacceptable!!
 6 4.50 lb 27 case
 Brand: _____ \$_____ / case

02110590 GELATIN, Raspberry case
 Sugar, Dextrose, Gelatin (beef type), Citric and/or Adipic Acid, Salt, Natural and Artificial Flavors, Sodium and/or Potassium Citrate, Tri-Calcium Phosphate, FD&C Colors (Red #40 and Blue #1). Tova, Diamond Crystal, Or Approved Only. R&S Unacceptable!!
 6 4.50 lb 27 case
 Brand: _____ \$_____ / case

02111565 PUDDING, MIX, Chocolate sack
 Add water only. Sugar, Modified Corn Starch, Whey Protein Concentrate, Cocoa (Chocolate Flavor Only), Partially Hydrogenated Soybean Oil, Sodium Phosphate, Lecithin, Artificial Flavor, Salt, Artificial Color (Including Yellow #5), Ascorbic Acid (Vitamin C), and Vitamin A. Bernard or Approved Brand Only. R&S Unacceptable!!
 1 25.00 each 10 sack
 Brand: _____ \$_____ / sack

02111650 PUDDING, Vanilla, Diet case
 Instant. "No Saccharin Allowed".
 12 8.00 oz 10 case
 Brand: _____ \$_____ / case

02120022 MARGARINE, Unsalted case
 Liquid soybean oil, partially hydrogenated soybean oil, water, vegetable lecithin, mono and diglycerides, potassium sorbate (as a preservative), artificial flavor, artificial color, vitamin A palmitate added. Deans Table Best Sysco, Or Approved Only.
 30 1.00 lb 120 case
 Brand: _____ \$_____ / case

02120025 P/C, MARGARINE case
 648 1.00 ct 140 case
 Brand: _____ \$_____ / case

IFB BID BOOKLET

Book 19 - Grocery		Pack Size			Quote	
SIM	Brand	Qty	Size	Units	Cost	/ Unit

02120050 PEANUT BUTTER, 5 lb.

case

Peanuts, Hydrogenated Vegetable Oil, (rapeseed, cottonseed, and soybean oil), Sugar, Corn Syrup Solids, and Salt. Classic Sysco Or Approved Only.

6 5.00 lb 100 case

Brand: _____ \$ _____ / **case**

02120055 PEANUT BUTTER, 35 lb.

drum

Peanuts, Hydrogenated Vegetable Oil, (rapeseed, cottonseed, and soybean oil), Sugar, Corn Syrup Solids, and Salt. Classic Sysco Or Approved Only.

1 35.00 lb 60 drum

Brand: _____ \$ _____ / **drum**

02120060 SHORTENING, A.P.

box

NO MEAT FATS. Partially hydrogenated soybean and/or cottonseed oils. Pocahontas, DDA, Big Lake, or Approved Brands Only.

1 50.00 lb 50 box

Brand: _____ \$ _____ / **box**

02120530 OIL, Salad

drum

Fully Refined Soybean Oil. Dawn, Sysco Reliance, Pocahontas, Golden Chef, Ventura, FSA, Chef's Pride, Or Approved Brands Only.

1 5.00 gal 60 drum

Brand: _____ \$ _____ / **drum**

02120550 OIL, Food Spray, Aerosol

case

Soybean Oil, Lecithin, Natural Flavor, Beta Carotene, TBHQ (to preserve freshness), and propellant. Nugget, Ventura Foods, DDA, Or Approved Only.

6 17.00 oz 10 case

Brand: _____ \$ _____ / **case**

MONTANA STATE PRISON SPECIFICATIONS

(Mail Bid Only)

1. Bidding Process

The following steps should be followed in submitting a bid responsive to this Information for Bid (IFB) package:

- 1.1** Fill in all data blanks for each item quoted.
- 1.2** Complete all requested information on the IFB Bid Booklet cover attaching a notarized Montana-Made Product Affidavit if this preference is claimed on any quoted items.
- 1.3** Mail completed IFB Bid Booklet package per instructions to Montana State Prison.

2. Bid Requirements

- 2.1** Purchase Orders may not be issued for less than \$100.00.
- 2.2** Purchase orders will be issued to the successful suppliers.
- 2.3** All items must be bid in terms of the unit specified, i.e. pounds, gallons, pints, cases, etc. Failure to bid in specified units, including Pack Specs and Brands, will result in those items being rejected.
- 2.4** Item quantities may be decreased, increased, or canceled within 15 calendar days of the purchase order award. Product is to be delivered as ordered, or when ordered by the user agency. Any decrease, cancellation, or increase beyond this time will be subject to supplier approval.
- 2.5** Changes to the original specifications will be considered alternates and will be considered for award only if:
 - a. no bids are received on the original specifications or;
 - b. the same supplier has the item awarded on the original specification and provides an alternate bid on the same item.
- 2.6** Offerings of products in other than requested Pack Specs would be considered acceptable bids and not alternate bids. However, such offerings must be comparable to the other bids received and are subject to the further acceptance of the user agency.
- 2.7** The State of Montana reserves the right to award in the best interest of the Montana State Prison.
- 2.8** Product Sample must be provided prior to Bid being awarded.

3. Product Acceptance

- 3.1** All items are to be as specified or a pre-approved brand as required.
- 3.2** PRE-APPROVED BRANDS: A brand and/or product that has been evaluated and documented as meeting the specifications and is acceptable to the using agency (s) prior to issuance of the Invitation For Bid (IFB).
- 3.3** Product approval of items will be made by this agency.

SAMPLE

IFB FOOD BOOKLET

18 - Miscellaneous

IFB Number: 95-1007

SIM	Brand	-----Pack Size-----			-----Quote-----	
		Qty	Size	Units	Cost / Unit	
02060520	Spice, Salt, Granulated Iodized. Bulk. Federal Specification 5ss-31d.				Sacks	
	MT Made: YES _____	1	25.0	Pound	60 Sacks	
	Brand: : <u>Morton</u>	<u>1</u>	<u>20</u>	<u>Lb</u>	\$ <u>3.02</u>	/Sacks
02060600	Spice, Taco Seasoning				Each	
	MT Made: YES _____	1	5.0	Pound	20 Each	
	Brand: : <u>Ortega</u>	_____	_____	_____	\$ <u>10.17</u>	/Cases
02060620	Spice, Thyme, Ground				Each	
	MT Made: YES _____	1	12.0	Ounce	1 Each	
	Brand: : <u>F.S.A.</u>	<u>1</u>	<u>13.0</u>	<u>Oz</u>	\$ <u>5.67</u>	/Cases
02061070	P/C, Dressing, Salad Individual, 12 gram.				Cases	
	MT Made: YES <u>X</u>	200	12.0	Gram	100 Cases	
	Brand: <u>P.P.I.</u>	<u>100</u>	<u>12.0</u>	<u>Gr.</u>	\$ <u>4.11</u>	/Cases
02061110	P/C, Pepper Black PACKETS: Black. 4 flutes per packet				Cases	
	MT Made: YES _____	3000	1.0	Each	25 Cases	
	Brand: <u>Crescent</u>	_____	_____	_____	\$ <u>16.59</u>	/Cases
02061140	P/C, Salt, Nu-Salt Individual packets, .4 oz				Cases	
	MT Made: YES _____	2000	0.4	Ounce	6 Cases	
	Brand: _____	_____	_____	_____	\$ <u>N/B.</u>	/Cases
02061570	Dressing, Mayonnaise No less than 75% oil. Not less than 4% by weight of egg yolk ingredients. Sysco, Kraft, Nifda, Silver Rey or Nalley's brands only.				Drums	
	MT Made: Yes _____	1	30.0	Pound	10 Drums	
	Brand: <u>Nalleys</u>	<u>1</u>	<u>10</u>	<u>Lb</u>	\$ <u>5.22</u>	/Drums

Note: If ONLY the is filled in we will assume that Pack Sizes are as specified. N/B = No Bid.

Standard Terms and Conditions

By submitting a response to this invitation for bid, request for proposal, limited solicitation, or acceptance of a contract, the vendor agrees to acceptance of the following Standard Terms and Conditions and any other provisions that are specific to this solicitation or contract.

ACCEPTANCE/REJECTION OF BIDS, PROPOSALS, OR LIMITED SOLICITATION RESPONSES: The State reserves the right to accept or reject any or all bids, proposals, or limited solicitation responses, wholly or in part, and to make awards in any manner deemed in the best interest of the State. Bids, proposals, and limited solicitation responses will be firm for 30 days, unless stated otherwise in the text of the invitation for bid, request for proposal, or limited solicitation.

ACCESS AND RETENTION OF RECORDS: The contractor agrees to provide the department, Legislative Auditor, or their authorized agents, access to any records necessary to determine contract compliance (Mont. Code Ann. § 18-1-118). The contractor agrees to create and retain records supporting the services rendered or supplies delivered for a period of three years after either the completion date of the contract or the conclusion of any claim, litigation, or exception relating to the contract taken by the State of Montana or third party.

ALTERATION OF SOLICITATION DOCUMENT: In the event of inconsistencies or contradictions between language contained in the State's solicitation document and a vendor's response, the language contained in the State's original solicitation document will prevail. Intentional manipulation and/or alteration of solicitation document language will result in the vendor's disqualification and possible debarment.

ASSIGNMENT, TRANSFER AND SUBCONTRACTING: The contractor shall not assign, transfer or subcontract any portion of the contract without the express written consent of the department. (Mont. Code Ann. § 18-4-141.)

AUTHORITY: The following bid, request for proposal, limited solicitation, or contract is issued under authority of Title 18, Montana Code Annotated, and the Administrative Rules of Montana, Title 2, chapter 5.

COMPLIANCE WITH LAWS: The contractor must, in performance of work under the contract, fully comply with all applicable federal, state, or local laws, rules and regulations, including the Montana Human Rights Act, the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Americans with Disabilities Act of 1990, and Section 504 of the Rehabilitation Act of 1973. Any subletting or subcontracting by the contractor subjects subcontractors to the same provision. In accordance with section 49-3-207, MCA, the contractor agrees that the hiring of persons to perform the contract will be made on the basis of merit and qualifications and there will be no discrimination based upon race, color, religion, creed, political ideas, sex, age, marital status, physical or mental disability, or national origin by the persons performing the contract.

CONFORMANCE WITH CONTRACT: No alteration of the terms, conditions, delivery, price, quality, quantities, or specifications of the contract shall be granted without prior written consent of the State Procurement Bureau. Supplies delivered which do not conform to the contract terms, conditions, and specifications may be rejected and returned at the contractor's expense.

DEBARMENT: The contractor certifies, by submitting this bid or proposal, that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction (contract) by any governmental department or agency. If the contractor cannot certify this statement, attach a written explanation for review by the State.

DISABILITY ACCOMMODATIONS: The State of Montana does not discriminate on the basis of disability in admission to, access to, or operations of its programs, services, or activities. Individuals, who need aids, alternative document formats, or services for effective communications or other disability-related accommodations in the programs and services offered, are invited to make their needs and preferences known to this office. Interested parties should provide as much advance notice as possible.

FACSIMILE RESPONSES: Facsimile responses will be accepted for invitations for bids, small purchases or limited solicitations ONLY if they are completely received by the State Procurement Bureau prior to the time set for receipt. Bids, or portions thereof, received after the due time will not be considered. Facsimile responses to requests for proposals are ONLY accepted on an exception basis with prior approval of the procurement officer.

FAILURE TO HONOR BID/PROPOSAL: If a bidder/offeror to whom a contract is awarded refuses to accept the award (PO/contract) or, fails to deliver in accordance with the contract terms and conditions, the department may, in its discretion, suspend the bidder/offeror for a period of time from entering into any contracts with the State of Montana.

FORCE MAJEURE: Neither party shall be responsible for failure to fulfill its obligations due to causes beyond its reasonable control, including without limitation, acts or omissions of government or military authority, acts of God, materials shortages, transportation delays, fires, floods, labor disturbances, riots, wars, terrorist acts, or any other causes, directly or indirectly beyond the reasonable control of the non-performing party, so long as such party is using its best efforts to remedy such failure or delays.

HOLD HARMLESS/INDEMNIFICATION: The contractor agrees to protect, defend, and save the State, its elected and appointed officials, agents, and employees, while acting within the scope of their duties as such, harmless from and against all claims, demands, causes of action of any kind or character, including the cost of defense thereof, arising in favor of the contractor's employees or third parties on account of bodily or personal injuries, death, or damage to property arising out of services performed or omissions of services or in any way resulting from the acts or omissions of the contractor and/or its agents, employees, representatives, assigns, subcontractors, except the sole negligence of the State, under this agreement.

LATE BIDS AND PROPOSALS: Regardless of cause, late bids and proposals will not be accepted and will automatically be disqualified from further consideration. It shall be solely the vendor's risk to assure delivery at the designated office by the designated time. Late bids and proposals will not be opened and may be returned to the vendor at the expense of the vendor or destroyed if requested.

PAYMENT TERM: All payment terms will be computed from the date of delivery of supplies or services OR receipt of a properly executed invoice, whichever is later. Unless otherwise noted in the solicitation document, the State is allowed 30 days to pay such invoices. All contractors will be required to provide banking information at the time of contract execution in order to facilitate State electronic funds transfer payments.

RECIPROCAL PREFERENCE: The State of Montana applies a reciprocal preference against a vendor submitting a bid from a state or country that grants a residency preference to its resident businesses. A reciprocal preference is only applied to an invitation for bid for supplies or an invitation for bid for nonconstruction services for public works as defined in section 18-2-401(9), MCA, and then only if federal funds are not involved. For a list of states that grant resident preference, see <http://www.mt.gov/doa/gsd/procurement/reciprocalpreference.asp>.

REFERENCE TO CONTRACT: The contract or purchase order number MUST appear on all invoices, packing lists, packages and correspondence pertaining to the contract.

REGISTRATION WITH THE SECRETARY OF STATE: Any business intending to transact business in Montana must register with the Secretary of State. Businesses that are incorporated in another state or country, but which are conducting activity in Montana, must determine whether they are transacting business in Montana in accordance with sections 35-1-1026 and 35-8-1001, MCA. Such businesses may want to obtain the guidance of their attorney or accountant to determine whether their activity is considered transacting business.

If businesses determine that they are transacting business in Montana, they must register with the Secretary of State and obtain a certificate of authority to demonstrate that they are in good standing in Montana. To obtain registration materials, call the Office of the Secretary of State at (406) 444-3665, or visit their website at <http://www.sos.state.mt.us>.

SEPARABILITY CLAUSE: A declaration by any court, or any other binding legal source, that any provision of the contract is illegal and void shall not affect the legality and enforceability of any other provision of the contract, unless the provisions are mutually dependent.

SHIPPING: Supplies shall be shipped prepaid, F.O.B. Destination, unless the contract specifies otherwise.

SOLICITATION DOCUMENT EXAMINATION: Vendors shall promptly notify the State of any ambiguity, inconsistency, or error, which they may discover upon examination of a solicitation document.

TAX EXEMPTION: The State of Montana is exempt from Federal Excise Taxes (#81-0302402).

TECHNOLOGY ACCESS FOR BLIND OR VISUALLY IMPAIRED: Contractor acknowledges that no state funds may be expended for the purchase of information technology equipment and software for use by employees, program participants, or members of the public unless it provides blind or visually impaired individuals with access, including interactive use of the equipment and services, that is equivalent to that provided to individuals who are not blind or visually impaired. (Mont. Code Ann. § 18-5-603.) Contact the State Procurement Bureau at (406) 444-2575 for more information concerning nonvisual access standards.

TERMINATION OF CONTRACT: Unless otherwise stated, the State may, by written notice to the contractor, terminate the contract in whole or in part at any time the contractor fails to perform the contract.

UNAVAILABILITY OF FUNDING: The contracting agency, at its sole discretion, may terminate or reduce the scope of the contract if available funding is reduced for any reason. (Mont. Code Ann. § 18-4-313(4).)

U.S. FUNDS: All prices and payments must be in U.S. dollars.

VENUE: This solicitation is governed by the laws of Montana. The parties agree that any litigation concerning this bid, request for proposal, limited solicitation, or subsequent contract, must be brought in the First Judicial District in and for the County of Lewis and Clark, State of Montana, and each party shall pay its own costs and attorney fees. (Mont. Code Ann. § 18-1-401.)

WARRANTIES: The contractor warrants that items offered will conform to the specifications requested, to be fit and sufficient for the purpose manufactured, of good material and workmanship and free from defect. Items offered must be new and unused and of the latest model or manufacture, unless otherwise specified by the State. They shall be equal in quality and performance to those indicated herein. Descriptions used herein are specified solely for the purpose of indicating standards of quality, performance and/or use desired. Exceptions will be rejected.

GENERAL SPECIFICATIONS

1. Deliveries

- 1.1 Successful suppliers will commence deliveries immediately after receipt of the purchase order on or before July 1, 2005.
- 1.2 Deliveries will be for the exact amount ordered.
- 1.3 Deliveries are to be made to the Montana State Prison Receiving Warehouse. Delivery hours will be between 8:00 AM and 3:00 PM, Monday through Friday, excluding holidays. For immediate unloading of large deliveries, suppliers should coordinate with this agency. It is suggested that a four (4) hours advanced notice (telephone call) would be appropriate.
- 1.4 Note: This agency may charge the supplier for additional costs for after hours and weekend deliveries. Such deliveries will be allowed only at the convenience of the agency and will be arranged in advance.
- 1.5 The supplier must prepare all products for shipment according to industry standards. All goods received must be undamaged from transit, delivered and invoiced in the amount ordered, and supplied at the pack, price, grade and/or brand name described in the purchase order. Any damaged product will be the responsibility of the supplier and will be replaced at no additional charge to the user agency.
- 1.6 Delivery tickets are to accompany each shipment and are to be signed by the receiver. Three (3) copies are to be left with the receiver. GOODS WILL NOT BE RECEIVED unless an itemized invoice accompanies the shipment.
- 1.7 All delivery invoices must contain pack size, brand, portion size, and unit price.
- 1.8 All items delivered shall be current pack and shall, under proper storage conditions, and have at least a minimum of a three (3) month shelf life.
- 1.9 Deliveries for all Quarterly Frozen Food Items shall be made in three equal parts commencing on the first week of the first month of the quarter and the first week of the remaining two months. Refer to the specific specifications for any additional information.

2. Acceptance

- 2.1 The user agency has the right to reject any or all products that do not appear to meet specifications. Final inspection and acceptance of all products will be made at the time of the product is opened and prepared for use in the kitchens (within three (3) months from date of the delivery).
- 2.2 All items of one kind are to be the same brand as indicated on the bid: differing brands for a single item will be rejected, additionally, two or three brands delivered for a single item will be rejected by the user agency.
- 2.3 The Montana State Prison reserves the right to call for official USDA inspection in any instance where the drained weight, syrup density, count, quality or condition of the product is in question. If the item meets specifications, quality and condition, Montana State Prison shall bear the cost of the inspection. If the item is rejected or fails to meet those requirements, the supplier will pay the cost of inspection and shall be required to correct the problem to satisfy the bid requirements in a timely fashion.
- 2.4 Purchase orders will carry no notation when an USDA certificate is not required, but will indicate the brand name and specification for items to be delivered.
- 2.5 CERTIFICATES: All items requiring USDA certificates must be covered and accompanied by either (1) an original, (2) a manually signed true copy, or (3) Photocopy of a certificate of quality and condition issued by the USDA. No other type of inspection certificate will be accepted.
- 2.6 TIME LIMIT: The certificate must be dated and issued within twelve (12) months prior to the date of shipment for canned vegetables, canned fruit and fruit juices.
- 2.7 If higher-grade merchandise is offered for delivery in lieu of that specified in the bid, it shall be acceptable, provided all other requirements are met. All cases and cans shall be in good condition at the time of delivery and shall, under proper storage conditions, have a shelf life of at least twelve (12) months, except for aseptic-pack juices which must have a shelf life minimum of four (4) months when received by agency.

3. Payment

- 3.1 Payment to the supplier will be made by the user agency from the approved delivery invoice. Payment will be accomplished within 30 days of receipt of goods or invoicing, whichever is later, if product is as specified and statements are in proper form.
- 3.2 Monthly statements are to be submitted monthly to the "Bill to" location identified on the purchase order.
- 3.3 Purchase Order number must appear on all invoices, bills of lading, cases and correspondence.

FROZEN FOOD SPECIFICATIONS

1. Packaging

- 1.1** Must be U.S. Grade A and so labeled. Plastic (polyethylene) bags are the preferred packaging: vegetables must be packed in the current year and delivered at zero (0°F) degrees Fahrenheit.